

# COTTAGE MANUAL

## **HOT WATER**

The hot water is heated by the electric immersion. The immersion is located in the press in the bathroom. It is controlled by two switches. 1. Time Switch 2. Sink / boost switch. You can set the time clock to suit yourself. Normally an hour in the early morning (7am – 8am) half an hour in mid afternoon and early evening suits most. If you need hot water in a hurry press the sink/boost switch. It only heats the top half of the tank. Do not forget to turn it off after use as it is very heavy on electricity.

**PLEASE NOTE THE SHOWER IS NOT AN ELECTRIC SHOWER.**

## **HEATING**

Other than the gas fire stove the cottage is heated by a storage heater in the living area and electric panel heating in the bedrooms. The storage heater is pre set and if turned off takes 24 hours to re heat. The storage gives out most heat in the morning time. The panel heater in the bedroom has two settings low / high, usually the low setting is sufficient.

**DO NOT COVER ANY HEATERS.**

## **GAS FIRE**

[To turn on the Gas fire make sure that the gas feed is turned on. This is a small lever at the bottom of the stove on the right hand side. Turn the dial (at the top of the stove) to the ignite symbol and press it down at the same time press down the spark button to ignite the gas. (hold both for about 10 seconds). You may have to do this process a few times to ignite it. Setting no 3 is the most efficient setting. Please turn of the gas when no one is in the cottage.

N.B. In the event of a gas leak, the carbon monoxide alarm (located underneath the fire extinguisher) will go off (beep beep), please turn the main lever off and contact reception (dial 0).

## **FIRE SAFETY**

In the living area there is a heat detector which is both powered by the mains and battery. In the kitchen area there is a fire blanket in the event of a cooker / oven fire. At the entrance there is a small extinguisher which can be used on any other fire. If you have to use the fire blanket / extinguisher please inform reception. Please note there are two exits from the cottage, the front door and the conservatory door.

### **TV / DVD**

The TV has 13 stations and 3 radio stations. When using the DVD player please ensure the scart lead is properly in both TV and DVD player. There are a number of DVD's that can be borrowed from reception. Please return after use.

### **PLAYROOM**

The playroom is opened June July and August. It consists of table tennis, Wii, pool table, play station and computer games. (children under 5 must be supervised).

The playroom opens at 9am and closed at 11pm.

### **PLAYGROUND**

The playground is situated in the garden across from the cottages.

It is not supervised.

### **RUBBISH**

DUO BINS are provided in the kitchen area of the cottage. Please place land fill / food waste in one bin and recycling in the other bin. Please ensure that recycling waste is clean and dry. There is a separate bin for glass. There is a big bin at the side of the cottage when the DUO Bins are full please tie a knot on the bags and place in bin out side. If you require extra bags please ask at reception. When glass bin is full please leave it out beside the other bin.

### **LAUNDRY**

The laundry room is located in the brown building at the edge of the car park. There is a self service laundry with 2 commercial washing machines and 2 commercial tumble dryers. The washing machine is coin operated and the dryer is token operated. Tokens can be purchased from reception. The washing powder is provided. There is a clothes line at the rear of the cottage. The clothes pegs are kept in the shelf under the kitchen sink.

### **ELECTRICITY METER**

It is located in the porch area. It is operated by a €2 coin only. Twist the knob back anticlockwise for slot to open and then place the coin in open and then fully rotate clockwise.

N.B. HOT WATER ELECTRIC HEATERS, KETTLE AND COOKER USE MOST ELECTRICITY.

### **TELEPHONE**

There is a direct dial telephone in your cottage. If you wish to use the telephone ring reception to de- bar the line for the duration of your stay. Dial 9 for outside line.